



# PURCHASE ORDER

**PO Number: 303-1-8036**

*Requisition Number: 303-2-00269*

**Order Date: 9/24/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Other  
Sam Houston Regional Library & Research Center  
650 FM 1011  
Attn: Kevin Mathis  
Liberty, TX 77575

**Show numbers on all papers and packages**

## Referenced Source or Vendor

12604646120  
TD Industries  
2701 Gattis School Rd., Suite A-101  
Round Rock, TX 78664  
Loryn Beck  
Phone:(713) 996-2436, Fax:(512) 310-5069  
Loryn.Beck@tdindustries.com

Internal Repair

The project consists of the emergency diagnostic and repairs to the existing HVAC system at the Sam Houston Regional Library ("SHC"), to restore cooling to the Main Building.

Price Per Attached Proposal #LB20210422.01 REVISED Dated 04/27/2021 and Proposal #000002058 dated 05/04/2021.

**Description** \*\*\*CONFIRMATION PO DO NOT DUPLICATE\*\*\*

Ref. PO 303-1-8036

TFC Contact:  
Kevin Mathis  
512-463-1771

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Internal Repair Troubleshoot Cooling Tower and HVAC systems.  Provide all labor, tools, materials	1	Labor & materials related to diagnostic	\$1,817.50	4/27/2021	12/31/2021	\$1,817.50

and equipment necessary to troubleshoot cooling tower and HVAC systems per attached proposal #LB20210422.01 REVISED dated 04/27/202.

**NIGP Class:** 910

**NIGP Item:** 36

**Object Class:** 266

**Reimbursement Type:** Not Reimbursable

**Notes:** Ref. PO 303-1-8036

Not-to-Exceed pricing for troubleshooting on if the issues listed:

(1) Leak on the Cooling Tower to the Main Building. (2) Power outage prior to troubleshooting caused the HVAC to stop working. SHC staff has reset the system had no success and building at the time was not cooling.

Internal Repair - Emergency Replace Spray Pump Motor Assembly for Cooling Tower.

Provide all labor, tools, materials and equipment necessary to troubleshoot and replace spray pump motor per attached proposal #000002058 dated 05/04/2021.

1	Labor & materials	\$6,720.00	5/4/2021	12/31/2021	\$6,720.00
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**NIGP Class:** 910

**NIGP Item:** 36

**Object Class:** 266

**Reimbursement Type:** Not Reimbursable

**Notes:** Ref. PO 303-1-8036

This proposal does not include after-hours labor. Any additional repairs will be quoted separately.

**Grand Total \$8,537.50**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2022
<b>Division</b>	Facilities Design and Construction
<b>Program</b>	Facilities Design and Construction
<b>Phone</b>	5124631771

**Org Code** 6065 - TSLAC Sam Houston Regional Library Site Improvements  
**Type of Purchase/PCC Code** 'F' Purchases of commodities when the total amount is between \$5,000.01 - \$25,000.00  
**Work Order Number** N/A

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)